

# AGENDA

**Meeting:** Tidworth Area Board  
**Place:** [Join the On-Line meeting here](#)  
**Date:** Monday 12 July 2021  
**Time:** 7.00 pm

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Including the Parishes of Chute, Chute Forest, Collingbourne Ducis, Collingbourne Kingston, Everleigh, Ludgershall, Tidworth

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Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

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## Wiltshire Councillors

Cllr Mark Connolly - Tidworth North and West  
Cllr Chris Williams - Ludgershall North and Rural (Chairman)  
Cllr Tony Pickernell - Tidworth East & Ludgershall South

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	<b>Time</b>
<p>1     <b>Chairman's Welcome, Announcements and Introductions</b></p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> <li>• Area Board Operational Model 2021 onwards</li> </ul>	<b>7:00pm</b>
<p>2     <b>Apologies for Absence</b></p>	
<p>3     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>4     <b>Minutes</b></p> <p>To confirm the minutes of the meetings held on Monday 1 March 2021 and Tuesday 18 May 2021</p>	
<p>5     <b>Appointment of Lead Members to Outside Bodies &amp; Working Groups</b></p> <ul style="list-style-type: none"> <li>• Community Area Transport Group – Cllr Mark Connolly</li> <li>• Tidworth Community Area Partnership – Cllr Chris Williams</li> <li>• Tidworth Leisure Centre Executive Committee - Cllr Chris Williams</li> <li>• Local Youth Network (LYN) – Cllr Tony Pickernell</li> <li>• TCAP Health &amp; Wellbeing Group - Cllr Tony Pickernell &amp; Cllr Chris Williams</li> </ul>	
<p>6     <b>CEM Delegated Decision</b></p> <p>To agree and adopt the Delegated Powers to the CEM proposals</p>	
<p>7     <b>Area Board Priorities</b></p> <p>To agree the priorities that the area board will initially focus upon to support the community</p>	

8 **Partner Updates**

To receive any updates

9 **Community Area Transport Group (CATG)**

Cllr Mark Connolly

10 **Community Area Grants**

To determine any applications for Community Area Grants.

Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at:

<http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardscommunitygrantsscheme.htm>.

11 **Close**

**9:00pm**

## Chairman's Announcements

<b>Subject:</b>	Area Board model May 2021
<b>Web /contact:</b>	Rhys Schell, Specialist Manager - Community Engagement and Governance <a href="mailto:rhys.schell@wiltshire.gov.uk">rhys.schell@wiltshire.gov.uk</a>

The Area Board model was first introduced in 2009 and has delivered significant success in developing stronger communities since its inception. The overall aims of the Wiltshire Area Boards remain the same, however, an evolved framework has been created that builds on the strengths of the model and enables Area Boards to use more flexible, informal methods to engage with local residents.

Over recent years multiple Area Boards have piloted different approaches using events, workshops and surveys, with the data clearly showing that this varied approach to resident engagement reaches a wider cross section of the community. This leads to a more consultative and collaborative approach and one that promotes local intelligence gathering to inform decision making.

The new framework allows Area Boards to tailor their approach to their communities, considering what their local priorities are, the partners involved and the outcomes they wish to achieve. It will importantly offer more opportunities for our residents to engage with us on issues important to them. The model promotes each Area Board to develop its network of community led activity through business meetings, community engagements such as events, workshops and surveys and a wide range of sub-groups.

Figure 1 shows an example of how the annual Area Board cycle could look. Four Area Board business meetings, with multiple Area Board engagements taking place at other times during the year, which focus on specific local priorities. In addition, working groups of the board such as youth networks, health and wellbeing groups and community area transport groups will continue to meet and link with the Area Board.

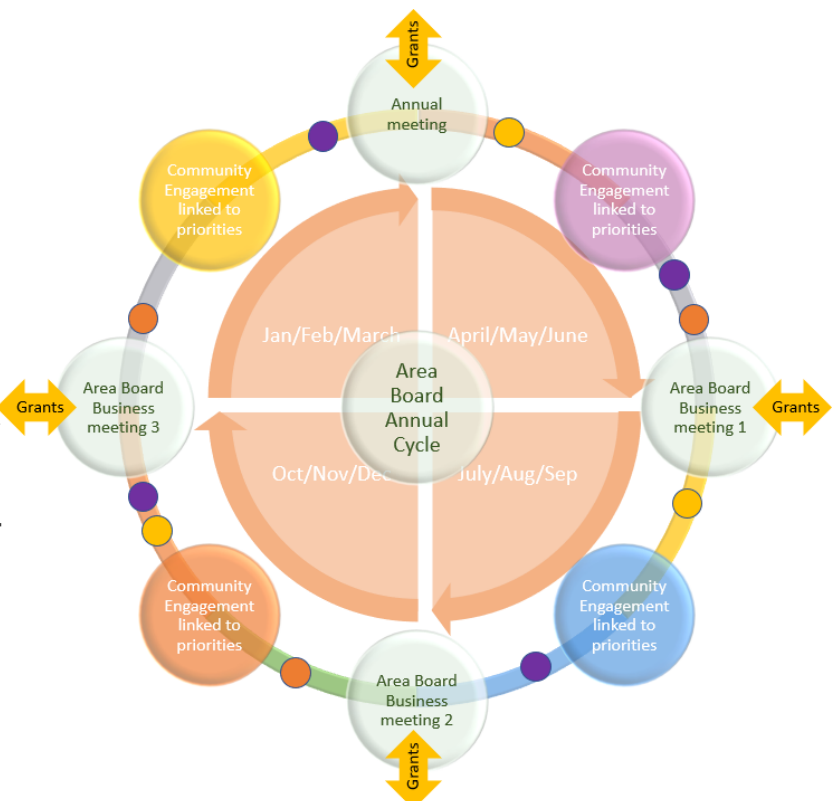
Figure 1 - The Area Board model

### Area Board Example Model

4 business meetings scheduled evenly across the year. If additional business decisions are needed then meetings can be set or delegated decisions taken.

Informal engagement activities can be flexibly built into the Area Board programme, agreed between the Community Engagement Manager and Cllrs.

- Community Area Transport Group
- Health & Wellbeing Forum
- Local Youth Network





# MINUTES

**Meeting:** Tidworth Area Board  
**Place:** On-Line Meeting  
**Date:** 1 March 2021  
**Start Time:** 7.00 pm  
**Finish Time:** 8.25 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), (Tel): 01249 706612 or (e-mail)  
[kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Ian Blair-Pilling, Cllr Mark Connolly and Cllr Chris Williams (Chairman)

### **Wiltshire Council Officers**

Richard Rogers – Community Engagement Manager  
Kevin Fielding – Democratic Services Officer

**Total in attendance: 20**

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<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
50	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Tidworth Area Board.</p> <p>The following written Chairman's Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> <li>• Community Led Housing</li> <li>• Fostering</li> </ul>
51	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence</p>
52	<p><u>Declarations of Interest</u></p> <p>There were no declarations of disclosable interests</p>
53	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Monday 25 January 2021 were agreed as a correct record and signed by the Chairman</b></li> </ul>
54	<p><u>Police Update</u></p> <p>Inspector Dean Knight</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That Crime was down 17% (compared Jan 2020)</li> <li>• That Burglary was down 36% - 8 month all time low</li> <li>• COVID-19 - Due to regular patrols by Officers there had been very few FPN tickets issued. Officers had been very robust in dealing with repeat offenders, this message had spread to the wider public and had had a very positive effect</li> </ul>



	<ul style="list-style-type: none"> <li>• That there were only six incidents of Anti-Social Behaviour reported to Police for December and January</li> <li>• That two areas of concern for drug use/dealing and these are Drummer Lane and Zouch Park. The Neighbourhood Policing Team were going to request streetlights be installed to attempt to alleviate the issue. A patrol strategy had been put in place</li> <li>• That drug offences remained a priority for the Policing teams. Following numerous successful warrants at the end of 2020 and targeted patrols there had been reduced activity from individuals and some evidence it had been displaced out of county</li> <li>• That local police continued to help with the vaccine rollout in the local area</li> </ul> <p>The Chairman thanked Inspector Knight for his update</p>
55	<p><u>Fire &amp; Rescue Update</u></p> <p>Station Manager Dave Adamson</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (&amp; self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems</li> <li>• On call recruitment – still looking for local people</li> <li>• The Dorset and Wiltshire Inspirational Safety Education (DWISE) programmes and resources were produced and delivered by the Education Team of Dorset and Wiltshire Fire and Rescue Service. During this period, we were providing resources for parents, carers and educators to use which will help children understand how they can help keep themselves safe and well. The resources were designed to support English, maths and art as well as providing safety information and using firefighters to inspire children to be fit and healthy</li> <li>• That Dementia is a National Health priority in the UK, as the number of people living with the condition continues to increase. Dementia is also a substantial factor in increasing the risk of injury or death from fire in the home. Fire and Rescue Services across the UK were aware of the link between serious home fires and the elderly, especially those with mobility</li> </ul>

	<p>and memory loss health needs</p> <p>The Chairman thanked Dave Adamson for his update</p>
56	<p><u>Community Engagement Manager Update</u></p> <p>Richard Rogers – Community Engagement Manager gave a brief update</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That the next Wiltshire Council covid webinar would be held on Tuesday 2 March</li> <li>• Recovery group – next meeting on 23 March at 9am</li> <li>• Future Area Board meetings – that there would be four business Area Board meetings during 2021/22, it was planned to schedule themed Area Board meetings as and when required</li> <li>• Healthy schools project – currently eight local schools had signed up</li> </ul> <p>The Chairman thanked Richard Rogers for his update</p>
57	<p><u>Thematic Group Updates</u></p> <p>Health &amp; Wellbeing Group – written update</p> <ul style="list-style-type: none"> <li>• That the vaccination sessions were going very well - well done to all involved</li> </ul> <p>Older Person &amp; Carers Champion – Tony Pickernell</p> <ul style="list-style-type: none"> <li>• No memory café at the moment</li> <li>• Link scheme – drivers were now doing prescription deliveries</li> </ul> <p>Sports and Leisure Group</p> <ul style="list-style-type: none"> <li>• That Wiltshire Council were keen to open up the leisure centres and libraries as quickly and as safely as possible, however many staff had now been redeployed etc and many buildings were being used for vaccine centres etc.</li> <li>• That the Tidworth and Ludgershall play parks continued to remain open</li> </ul>

	<p>The Chairman thanked everyone for their updates</p>
58	<p><u>Community Area Transport Group Update</u></p> <p>Cllr Mark Connolly outlined three transport projects for Community Area Transport Group funding:</p> <p><b>Decision</b>  <b>That the Tidworth Area Board agreed to allocate £6,750 to implement the 20mph speed limit in Enford subject to Enford parish council paying the remainder</b></p> <p><b>Decision</b>  <b>That the Tidworth Area Board agreed to allocate £1,875 to undertake the pedestrian crossing investigation subject to Tidworth Town Council paying the remainder</b></p> <p><b>Decision</b>  <b>That the Tidworth Area Board to allocate £4,000 towards the Lower Everleigh drainage project</b>  <i>(Note: that this application was funded as a Councillor funding grant proposed by Cllr Chris Williams)</i></p>
59	<p><u>Updates from Town and Parish Councils, the Army, NHS and other Partners</u></p> <p>Tidworth Garrison – Lt Col Nick Turner advised that:</p> <ul style="list-style-type: none"> <li>• That it was now business as usual at the Garrison</li> <li>• Ash dieback – that work was ongoing across the various local sites</li> <li>• That Armed forces staff continued to help with the vaccination program</li> <li>• That Lt Col Turner’s post had now been extended for a further 12 months</li> </ul> <p>The Chairman thanked Lt Col Turner for his update</p> <p>Lt Col Jamie Balls – thanked the Area Board for his 3 years of working with the Area Board as the Tidworth Garrison Commander. A good relationship had been forged during this time between the Garrison and the local communities</p> <p>The Chairman thanked Lt Col Balls for his time as the Garrison Commander and the partnership working that had grown during this time</p> <p>Written updates were also received from:</p>

	<ul style="list-style-type: none"> <li>• Wiltshire CCG</li> <li>• Healthwatch Wiltshire</li> <li>• Collingbourne Kingston Parish Council</li> <li>• Everleigh Parish Council</li> </ul>
60	<p><u>Community Area Grant Funding and Youth Funding</u></p> <p><b>Decision</b>  <b>Tedworth Equestrian awarded £7,740 for Tedworth Park Pavilion Cafe Kitchen</b></p> <p><b>Decision</b>  <b>Tedworth Equestrian awarded £5,000 for Tedworth Equestrian Community Facility</b></p> <p><b>Decision</b>  <b>Tidworth Town Council awarded £5,000 for Shepperd Street Pay Park</b></p> <p><b>Decision</b>  <b>Ludgershall Town Council awarded £5,000 for Ludgershall Town Council and Community Meeting Equipment</b></p> <p><b>Decision</b>  <b>2TA awarded £1,000 for Easter activity packs</b></p> <p><b>Decision</b>  <b>Army Welfare Service - Community Support awarded £9,250 for Youth Community Pop Up Events</b></p> <p><b>Decision</b>  <b>TCAP awarded £900 for Ludgershall Boys and Youth Centre</b></p> <p>Youth Funding</p> <p><b>That the Tidworth Area Board agreed to allocate the remaining Youth Budget of £5,647.97 to the Rural Youth project</b></p> <p>Health and Wellbeing Funding</p> <p><b>That the Tidworth Area Board agreed to allocate the remaining health and wellbeing funding of £7,500 to support the social prescribing work and support of older people within the community area</b></p>

61	<p><u>Any Other Business</u></p> <p>Cllr Ian Blair-Pilling gave thanks to all for his time as a member of the Tidworth Area Board. Cllr Blair-Pilling paid tribute to all that he had worked with, and the good community work which had been carried out during this time</p> <p>The Chairman thanked Cllr Ian Blair-Pilling for his time as a member of the Tidworth Area Board, and wished him well at his new Area Board</p> <p>The Chairman thanked everybody for attending the meeting, and hoped to continue the good work of the Tidworth Area Board after the local elections</p>
62	<p><u>Close</u></p>



# MINUTES

**Meeting:** Tidworth Area Board  
**Place:** Civic Centre, St Stephens Place, Trowbridge. BA14 8AH  
**Date:** 18 May 2021  
**Start Time:** 1.00 pm  
**Finish Time:** 1.05 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding(Democratic Services Officer),(Tel): 01249 706612 or (e-mail)  
[kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Mark Connolly, Cllr Tony Pickernell and Cllr Chris Williams

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<u>Apologies for Absence</u> There were no apologies for absence
2	<u>Election of the Chairman</u> Councillor Chris Williams was elected Chairman for the forthcoming year
3	<u>Election of the Vice-Chairman</u> Councillor Mark Connolly was elected Vice-Chairman for the forthcoming year



**Tidworth Area Board**  
**12 July 2021**

### **Appointment to Outside Bodies and Working Groups**

#### **1. Purpose of the Report**

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2021/22.

#### **2. Background**

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups.
- 2.3. Similarly, the Area Board is invited to appoint a named Champion to work with the Area Board and Health and Wellbeing Group for 2021/22 (if applicable).

#### **3. Main Considerations**

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C.
- 3.2. Some Area Boards have a Local Youth Network (LYN) to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.
- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.
- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers, further details on this role can be obtained on request from the officer named on this report.

- 3.6. Area Boards may have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

## **4. Financial and Resource Implications**

- 4.1. None.

## **5. Legal Implications**

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

## **6. Safeguarding Implications**

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

## **7. Environmental Impact of the Proposals**

- 7.1 None.

## **8. Equality and Diversity Implications**

- 8.1 None.

## **9. Delegation**

- 9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

## **10. Recommendation**

- 10.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and

- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
  - d. To appoint a Carer and Older People's Champion for the Area Board.
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**Kevin Fielding**  
**Democratic Services Officer**

**Appendices:**

Appendix A – Councillor appointments to Outside Bodies and Working Groups  
Appendix B – Working Group Membership  
Appendix C – Terms of Reference for Working Group(s)

**Unpublished background documents relied upon in the preparation of this report**

None.



## Tidworth Area Board

## Appendix A

### Appointments of Lead Members to Outside Bodies 2021/22

Outside Body	Councillor Representative
Tidworth Leisure Centre Executive Committee	Cllr Chris Williams



## Tidworth Area Board

## Appendix B

### Appointments of Area Board Lead Councillors

To Themed Areas as set out in the JSNA and Working Groups of the Board:

Highways and Transport, including Community Area Transport Group (CATG):

Councillor

Children and Young People, including Local Youth Network

Councillor

Health and Wellbeing, including the Health and Wellbeing Group

Councillor

Economy and Employment

Councillor

Environment

Councillor

Older People

Councillor

Arts, Culture and Leisure

Councillor

Community Safety

Councillor

Housing and Development

Councillor



## **COMMUNITY AREA TRANSPORT GROUP (CATG)**

### **TERMS OF REFERENCE**

#### **Membership of the CATG**

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Any recommendations of the CATG to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

#### **Appointment of CATG Members**

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

#### **Media Relations**

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

### **Meetings**

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

### **Officer Support**

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

### **Terms of Reference**

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

**Terms of Reference**

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

*(Cabinet Member Decision HT-021-10)*

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

*(Cabinet Member Decision HT-026-11)*

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HT-027-11)*

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

*(Cabinet Member Decision HT-031-11)*

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HSB-007-13)*

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

# Community Area Health and Wellbeing Group Terms of Reference

## 1. Purpose

### Definition of a Health and Wellbeing Group (HWG)

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

## 2. Membership

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

### The participation and involvement of people

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

### Roles of all members of the Health and Wellbeing Groups

All members will be required to:

## **Community Area Health and Wellbeing Group Terms of Reference**

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

### **3. Structure**

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt their involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

### **4. Responsibilities of the Health and Wellbeing Groups**

Key responsibilities for the Health and Wellbeing Groups include:

## **Community Area Health and Wellbeing Group Terms of Reference**

- Recommending grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.
- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
  
- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

### **5. Funding**

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

### **6. Media Relations**

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

### **7. Review**

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.





## Local Youth Network (LYN) Terms of Reference

### 1. Purpose

#### Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area.

Local Youth Networks will engage young people and support their voices being heard in order to help shape local decision making. LYNs will adopt an evidenced and need based approach for young people and will actively work with the local Area Board on the provision of positive activities for young people. The membership, aims and relationship with the local Area Board may vary slightly in each community area.

The obligations of the Area Board are set out in the *'Leaders Guidance for Area Boards on Positive Activities for Young People'*.

### 2. Membership

The LYN may include representatives of:

- Members of the Area Board
- Young people
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

#### Participation and involvement of young people

Youth networks are encouraged to use a variety of approaches to ensure young people participate and are involved in decision making processes.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

#### Roles of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.

- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Make recommendations to the Area Board on how positive activities funding should be deployed.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

### **3. Structure and operation**

The frequency, location and format of LYN meetings and activities should be determined locally, however it is recommended that the group meets at least two times per year.

The LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

The Chair of the group will be decided locally. The group will include a member of the Area Board, who will provide updates on progress at Area Board meetings and advise on recommendations where appropriate.

Each network will be supported by the local Community Engagement Manager, however, models that are independently run in the communities are also encouraged.

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

### **4. Media Relations**

Members of the LYN may not issue media statements on behalf of the Area Board. Any media statements about the work of the LYN should be agreed with between the LYN, Community Engagement Manager and Chairperson of the Area Board.

### **5. Review**

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

Wiltshire Council

7 May 2021

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## Delegation to Community Engagement Manager

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### Summary

Wiltshire Area Boards have previously delegated authority to officers to grant funding from their delegated community, youth, health and wellbeing budgets in respect of urgent matters that may arise between meetings of the Area Board. It is proposed this delegation is updated for the new council term and extended to cover Community Area Transport Group recommendations.

In light of the Covid-19 pandemic, and due to Area Board engagements increasingly taking place outside of formal meetings, it is recognized that Area Boards now conduct their businesses with increased flexibility and according to community need. The proposed delegation will allow essential decision-making business to continue under such circumstances.

Under the proposed delegation, consultation will take place with the Chairman of the Area Board (or in their absence, the Vice-Chairman) by the Community Engagement Manager to determine urgent matters. It is recognized in urgent situations all members may not be contactable in the timescales required (for instance due to time off or sickness), however, where possible the views of all members should be sought.

### Proposal

To consider passing the following resolution:

*In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, following consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects (including youth, health and wellbeing and community area transport) from the delegated budget of up to £5,000 per application between meetings of the Area Board. The Community Engagement Manager should seek the views of all Area Board members to obtain a majority in support, prior to the expenditure being agreed.*

*Decisions taken between meetings will be reported in the funding report to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board. Where a significant number of urgent matters arise between meetings, a special meeting may be called, following consultation with the Chairman to determine such matters.*

### Reason for Proposal

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings.

**Lisa Moore**  
**Democratic Services Officer**  
[lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)







## **DORSET & WILTSHIRE FIRE & RESCUE SERVICE**

### **WILTSHIRE AREA BOARD REPORT**

#### **Community Safety Plan**

DWFRS Community Safety Plan can be found on the DWFRS website;  
<http://www.dwfire.org.uk/community-safety-plan/>

#### **Prevention**

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

### **General Enquiries**

If you have a general fire safety enquiry regarding commercial property, please email [fire.safety@dwfire.org.uk](mailto:fire.safety@dwfire.org.uk) and the Fire Safety Team will respond in office hours.

### **Fire Safety Complaint**

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at [enforcement@dwfire.org.uk](mailto:enforcement@dwfire.org.uk)
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

## On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at [www.dwfire.org.uk/working-for-us/on-call-firefighters/](http://www.dwfire.org.uk/working-for-us/on-call-firefighters/) or should you have any questions, you can call **01722 691444**.





**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## **Recent News & Events**

### **Signposting information for witnesses following incidents**

The road safety team at Dorset and Wiltshire Fire and Rescue Service have overseen a project producing signposting information for members of the public who witness, but are not directly involved in, an incident.

Experiencing something as unexpected as a fire, a collision, or any other form of rescue can be difficult, particularly in instances where suffering or loss of life have been witnessed. Dorset and Wiltshire Fire and Rescue Service's own firefighters experience this difficulty on a daily basis and appreciate the impact the trauma an incident can have on wellbeing.

More information about where to find support or guidance at <https://www.dwfire.org.uk/about-us/what-we-do/help-following-an-incident/>

### **Shared and rented accommodation**



People living in rented or shared accommodation are seven times more likely to have a fire than someone living in a home they own.

#### **Landlords' obligations**

If you live in privately rented accommodation, your landlord has to meet certain safety obligations under the law. This includes making sure all gas and electric appliances are safe and in good working order.

The Fire Kills campaign has produced a leaflet on [\*\*Fire Safety In Shared or Rented Accommodation\*\*](#).



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## Be Water Aware



Do you and the children in your care know what to do if they fall into water unexpectedly? Do they know what to do if they are swimming or playing in water and find themselves out of depth or scared? Do they know what to do if they see someone else scared in the water?

There is a plethora of 'be water aware' information available on our website, please visit:-  
<https://www.dwfire.org.uk/education/be-water-aware/>

## **Demand**

Total Fire Calls for Ludgershall Fire Station for period 01/05/21 to 01/07/21: -

Category	Total Incidents
No. of False Alarms	4
No. of Fires	8
No. of Road Traffic Collisions and other Emergencies	3
No. of Co-Responder	14
<b>Total</b>	<b>29</b>

Local Incidents of Note – The station is active on social media, please follow Ludgershall Fire Station on Facebook for updates.

**Dave Adamson**  
**Station Manager**  
 Email: [dave.adamson@dwfire.org.uk](mailto:dave.adamson@dwfire.org.uk)  
 Tel: 077344483892

# ***Update for Tidworth Area Board***

<b>Update from</b>	<b>Collingbourne Kingston PC</b>
<b>Date of Area Board Meeting</b>	Monday 12 July 2021

## **Headlines/Key Issues**

- New defibrillator being installed in the hamlet Brunton
- 
- Childrens swingpark has had new toddler swing seats fitted and is in the process of being jet washed as per the annual safety inspection report recommendations.
- 
- 
- 
-



## Update for Tidworth Area Board

<b>Name of Parish/Town Council</b>	<b>Everleigh Parish Council</b>
<b>Date of Area Board Meeting</b>	12 <sup>th</sup> July 2021

### Headlines/Key Successes

1. Wilts Council implemented the speed limit changes on Marlborough Road (MR) in Everleigh on Tuesday 23<sup>rd</sup> March: MR South: From the A342 up to and including Coombe Cottages – Reduce to 40 mph; MR North: From Coombe Cottages northwards – remains 50mph, and extend this zone to the KK tank crossing.
2. We reopened our village playground on Tuesday 30<sup>th</sup> March in time for the Easter weekend, with appropriate Covid-19 control measures in place.
3. A village Litter Pick took place on Saturday 24<sup>th</sup> April. 19 volunteers took part and collected 17 bags of rubbish. Everleigh is certainly looking a lot cleaner as a result.
4. On Sunday 16<sup>th</sup> May a group of 14 hardy souls conducted a leisurely and very enjoyable 8 mile+ hike around our scenic parish boundary to Beat the Bounds of Everleigh Parish.

### Projects

5. An Everleigh Enhancement project is currently our main focus. In Everleigh Centre, opposite The Crown bus shelter, roses have been planted and a circular bench has been constructed around a tree. An additional park bench and a flower bed are planned for this year and we propose to focus on flower planters next year.
6. Right of Way (RoW) 6 is a route running south west from the village playground on to the Plain. It is a restricted byway and as such it may be used as a footpath and a bridleway. In the winter the track becomes very muddy and consequently we are hoping to lay a 300m stone track 1m wide on the western side of the RoW, subject to Wilts Council funding.

### Forthcoming events/Diary dates

7. Regrettably our annual village Summer Party scheduled for Saturday 17<sup>th</sup> July has been cancelled due to the Covid-19 situation.
8. We hope to be able to bring the village together later this year at St Peter's Church for a Harvest Festival Service on Saturday 9<sup>th</sup> October and a Carol Service on Saturday 11<sup>th</sup> December.
9. Next year we intend to lay on a large scale village event to celebrate the Queen's Platinum Jubilee over the weekend 4-5<sup>th</sup> June 2022 in line with national commemorations.

Signed: **DENIS BOTTOMLEY, Chairman Everleigh Parish Council**

Date: 1<sup>st</sup> July 2021



## Young volunteers create their own guide to mental health support services

A team of Young Healthwatch Wiltshire volunteers have created their own guide to mental health services for children and young people in the county.

The Wiltshire Mental Health Support Services List for Young People follows on from a guide for adults, produced by members of our Wiltshire Mental Health Open Forum as a way of helping people who are struggling with their mental health to find the right support for them quickly and easily.

Both guides are now [available to download](#) from the Healthwatch Wiltshire website where the list for adults has been downloaded more than 300 times since its launch in February.

Young volunteer **Robyn Moore** said: “After being involved with the Mental Health Forum’s resources list and seeing how well it had been received it seemed like a great idea to create a version specifically for young people. It was really interesting putting it together and realising just how many organisations were out there.

“As well as more well known organisations we tried to include a wide range of resources to highlight help that reflects the range of difficulties young people might face and be as inclusive as possible.”

Fellow young volunteer **Erin Woodsford** said: “It felt very good to have all this information in one place and in a way people could understand, and it felt even better knowing that this could make a huge difference to young people, especially when locating and finding the right organisations and helplines can be difficult.



“I feel like this could really benefit children and young people in Wiltshire as it signposts them to various forms of help, and it is a great resource for somebody who may not know who to go to and how to access the information they want.”

**Jo Woodsford**, Volunteer and Partnerships Lead at Healthwatch Wiltshire, said: “When our young volunteers saw how useful the mental health resources list for adults was, they took it upon themselves to create a version for children and young people.

“They took great care in researching a wide range of services and their hard work has resulted in a detailed guide which will be a valuable resource for any young person looking for information and support.”

**Nick Bolton**, Wiltshire Healthy Schools Lead at Wiltshire Council, said: “Young people have told us that they can’t always find the information they need to support their mental health, and are uncertain where to go for help. This new guide will help young people find and access the support they need more easily.”

Find out more about becoming a young volunteer at [healthwatchwiltshire.co.uk/young-healthwatch-wiltshire](https://healthwatchwiltshire.co.uk/young-healthwatch-wiltshire)





## Partner Update for Tidworth Community Area Health and Wellbeing Group

- The Castle Practice is running its last vaccination clinic on 16<sup>th</sup> July. Mass Vaccination Centres and Pharmacy run centres will be taking over from our Primary Care after that, and appointments should be booked via the National Booking Centre. The Castle Practice has delivered over 20,000 Covid-19 vaccinations, working closely with the Tidworth Leisure Centre to achieve this magnificent result for our community.
- Dr Toby Davies retired at the beginning of July. His leadership and dedication have been much appreciated by the patients of The Castle Practice. But he leaves a strong and enthusiastic team behind him to carry on the good work.
- Salisbury District Hospital reported no Covid-19 in-patients in their June bulletin. But with the number of cases rising so steeply in the South West of England now they are braced, and well prepared, for any arisings on this front. They have already started to make significant inroads into their backlog of delayed non-Covid surgical and medical treatments.

***Cllr Humph Jones***

for Tidworth Community Area Health & Wellbeing Group



COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
1.	<b>Attendees and apologies</b>			
	Present:	Chair: Apologies:		
2.	<b>Notes of last meeting</b>			
3.	<b>Financial Position</b>			
		2021-22 Allocation £11,085 Note; following the boundary changes this is a reduction of £672 on previous years  Tidworth Area Board have provided a grant to the CATG of £8,625		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		2020-21 Underspend of £9068.63.  Available to allocated once existing commitments are accounted for is £17,903.63		
<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	<a href="#">Issue 6070</a> <b>Everleigh, Marlborough Road</b> Speeding Concerns	MC confirmed that Everleigh PC will contribute up to £1250 for the cost of implementing the 40-mph speed limit in Marlborough Road. The Group agreed to fund the remaining cost of up to £3750.  CATG to fund 75% of the £5000 implementation costs and Everleigh £1250.  Works have been completed – Close Issue and remove.		
b)	<b><u>Priority No.01</u></b> <b><u>Ref 15-19-5</u></b>  Collingbourne Kingston	<i>Recent work on the roundabout has failed. The bollards installed on the west side of the roundabout have all been destroyed. The roundabout is failing to slow traffic that is moving north. There is also a chronic problem with traffic moving north failing to acknowledge the right of way of vehicles that are approaching the roundabout from the direction of Brunton and wanting to turn to the north.</i>  <i>The west side of the roundabout needs a raised platform to define the desired roadway. The raised area should have bollards erected so that the extent of the roundabout is clear to traffic. The plastic bollards that were installed earlier this year have not worked at all. Of the four that were installed, all of them have been destroyed. By building a platform that is similar to those that support the larger signs at the north and</i>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p><i>south entries to the roundabout, traffic going north will have to take more care going through the roundabout.</i></p> <p><i>The centre of the roundabout should be raised. As it stands, traffic drives over the roundabout centre as if it was not there.</i></p> <p>GR confirmed that alternative flexible barriers have been ordered for the interim. Following a discussion about raised kerbs being a possible solution, the Group confirmed that it would fund the design of such a scheme if Collingbourne Kingston Parish Council made a 25% contribution of £500.</p> <p>It is likely the cost of implementing this scheme may require a bid to the central pot. However, there is not likely to be substantive bids for 2020/2021 due to delays in the 2019/2020 schemes as a result of COVID-19.</p> <p>Initial designs and cost estimate provided to CKPC in March 21. Indicative Cost Estimate £20,000 to £25,000</p> <p>To be discussed</p>		
c)	<p><b><u>Priority No 02</u></b></p> <p><b><u>Ref 15-20-1</u></b></p> <p>Enford</p> <p>Request for 20mph Limit Assessment</p>	<p>Enford Parish Council would like to bid for funding support to conduct traffic calming measures within the village. The Parish committee in January 2020 passed that it would fund 25% of costs towards the study up to a contribution of £650.00.</p> <p>Current Speeds are 30mph and we would like this reduced to 20mph throughout the village boundary excluding the A345. There are parts of the village roads that are particular issues of mainly speeding commuter</p>	GR to confirm if assessment has been undertaken.	GR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>cars. The risk is compounded with no pavements, regular deep surface water and a school bus stop.</p> <p>It is acknowledged that part of the village (Long St and west of the Swan pub) has generally slower speeds of traffic due to the closeness of houses and a narrow road. However, a blanket speed restriction is requested by the parish in order to protect and keep safe pedestrians.</p> <p>Assessment has been completed and proposal prepared. Area Board Grant has been used to progress implementation. As decision was made before boundary changes scheme will stay with the Tidworth CATG until project is completed.</p> <p>Enford PC have confirmed 25% Contribution.</p> <p>Design work is ongoing ahead of implementation in 2021.</p>		
d)	<p><b><u>Priority No 03</u></b></p> <p><b><u>Ref 15-20-3</u></b></p> <p>Collingbourne Kingston</p> <p>Request for Speed Limit Assessment</p>	<p>The current 30mph zone and signage is failing to slow traffic down as it passes Aughton Junction. It is located so close to the Junction that traffic is only starting to slow down as it passes the Junction. This is creating a very dangerous situation for vehicles that are exiting the Junction on to the A338</p> <p>We would like the 30mph zone and signing to be moved 2-300 yards north of its current positioning. This would allow traffic to slow down in consideration of the 30mph speed limit by the time they get to Aughton Junction. This would dramatically improve the position for vehicles exiting Aughton Junction.</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>We would like to have a speed review conducted to verify our concerns and then move on to having the zone and signage moved north as indicated above.</p> <p>RS confirmed that CKPC would fund 25% of the assessment costs. After a discussion the group agreed to recommend to Tidworth Area Board for a speed limit assessment to be undertaken on the A338 in CK to assess if the existing 30 mph limit can be extended to the end of the present 40 mph limit.</p> <p>The assessment has been added to the 2021/22 Programme for action. At present social distancing regulations are preventing Atkins from completing. It is anticipated that this will alter post 21/06 in line with the government roadmap.</p>		
e)	<p><b><u>Priority No.04</u></b></p> <p><b><u>Ref 15-20-04</u></b></p> <p>Tidworth, Pennings Road</p> <p>Request for Pedestrian Crossing Assessment</p>	<p>Following on from requests and concerns raised by residents our Services Committee discussed the above location and agreed that for safety reasons a crossing needed at this location.</p> <p>Now that the development is pretty much complete there is an increase in use by pedestrians.</p> <p>Tidworth Town Council fully supports the request for a pedestrian crossing and will fund 25% of the assessment.</p> <p>After a discussion the group agreed to recommend to TAB an assessment for a pedestrian crossing on the A338, Pennings Road (near its junction with Connolly Way), Tidworth to be undertaken.</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Assessment has been added to 2021-22 Programme.		
<b>6.</b>	<b>Other Priority schemes</b>			
a)				
<b>7.</b>	<b>Open / Other Issues</b>			
a)	<p><b><u>Ref 15-20-2</u></b></p> <p>Collingbourne Kingston</p> <p>Request for Speed Indicator Device Infrastructure</p>	<p>The speed of traffic through our village along the A338 is excessive. Based on the work of our CSW, the percentage of vehicles that are caught speeding during the course of their sessions is 8% against a county average that is less than 3%.</p> <p>We would like to employ 2 Speed Indicator Devices at points along the A338 in our village. We wish to apply to the CATG for funding of the brackets and poles we need to install at various locations on which we can place the SIDs. We need between 4-6 locations so that we can move the SID's around so that we can make the best use of them.</p> <p>GR advised that it would cost up to £4K to implement the scheme but a site meeting between CKPC and AC would be required to assess where installations can be provided. The Group agreed that MC should approach CKPC to confirm it would contribute 25% of the costs and to advise of locations to AC. The Group agreed to implement the scheme if CKPC agreed to contribute 25% of the cost.</p>		




COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Awaiting list of sites / locations for assessment.  RS to provide AC with potential sites.		
<b>8.</b>	<b>New Issues</b>			
<b>a)</b>	<p><b><u>Ref 15-21-01</u></b></p> <p>Tidworth, Humber Lane</p> <p>Request for Speed Limit Assessment</p>	<p><i>Humber Lane is a mix of class C and bridleway and speed is unregulated. There is no pedestrian pavement yet the road (and roads around Tedworth House) are used by dog walkers, runners, cyclists, marching troops, and horse riders.</i></p> <p><i>Traffic is generated by local activity (stables riding school, polo pitches, Tidworth Town Football Club, Veolia Sewage works, Aspire Defence Ltd works yard, building site (Home Farm) and 1st Tidworth Scout Group) and cut through by golfers heading to Tidworth Golf Club and military personnel moving from the new housing estate to/from work in Bulford and Tidworth Garrisons.</i></p> <p><i>Due to the speed not being regulated drivers frequently drive at high unsuitable speeds, therefore we are requesting a speed limit review.</i></p>		
<b>b)</b>	<p><b><u>Ref 15-21-02</u></b></p> <p>A338 Tidworth</p> <p>Parking Issues Outside Post Office</p>	<p><i>The A338 outside of the Post Office is a very busy, often congested part of Pennings Road. There is a pedestrian pavement outside of the Post Office, Tattoo Parlour and Flower Shop. Outside the Flower Shop and Tattoo Parlour there is a short parking area/layby for clients. Outside the Post Office there is no parking but to the side there is an alley way to a residential building behind the Tattoo Parlour.</i></p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p><i>The pedestrian pavement outside of the Post Office is often used for parking and causes many ructions, and more so now with social distancing and queues forming outside of it. There have been severely nasty incidents where individuals have been rude to the Postmistress.</i></p> <p><i>There is also a pelican crossing to the right of the Post Office (as you look at it), so this area is a very busyt are, which does not need further complications of car parking on the pavement. There is a clear need to have 2 or 3 bollards or other similar 'No Parking' measures in front of the Post Office parking as agreed at the Tidworth Town Council Meeting dated the 13<sup>th</sup> April.</i></p>		
c)	<p><b><u>Ref 15-21-03</u></b></p> <p>Ludgershall, Pretoria Road</p> <p>Parking Issues in Turning Head</p>	<p><i>People are regularly parking in the turning bay at the end of the road, also when people use the swing park they use the turning bay to park. This is resulting in problems to other drivers who then cannot turn their vehicles around. I have on a number of occasions watched drivers have to reverse the entire length of Pretoria Road, or reverse on private drives. On two occasions now I have seen an ambulance and an oil tanker unable to turn and have to reverse all the way down the road which is certainly not ideal.</i></p> <p><i>A clear sign advising drivers that they should not park in the turning bay.</i></p>		
d)	<p><b><u>Ref 15-21-04</u></b></p> <p>Ludgershall, Fleming Close</p> <p>Parking Issues</p>	<p><i>Parked cars block or reduce access to Aster Housing garages along right side of Fleming Close. Aster have notices fixed to the garage walls stating no parking and do not block access but this only applies to their land and not the highway which come under Wiltshire Council.</i></p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p><i>This is an issue which seems to appear at the evening / weekend times. This would suggest it predominantly between those living in the local vicinity.</i></p> <p><i>H-bar markings painted on the road for the areas where vehicle should keep clear and positively mark the areas where parking is considered appropriate. These wouldn't be time limited and hence not enforceable, but it maybe enough to encourage people to be more considerate.</i></p>		
<b>9.</b>	<b>Other items</b>			
a)				
<b>10.</b>	<b>AOB</b>			
a)	Tidworth Area Cycle Network	 <p>Tidworth and Ludgershall Cycle Net</p> <p>MA to update the map to take into account improvements since 2013. Group to consider future improvements required.</p> <p>GR advised that Government is likely to provide additional funding for cycling and walking schemes in future. I B-P suggested that the Group should have schemes agreed and supported in preparation for this.</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>MC suggested that TTC and LTC should review their networks and make recommendations to CATG of possible improvements to the foot and cycle networks. CW suggested TAB also discuss the issue.</p> <p>CW/NA request LTC review its network and suggest any improvements to its network.</p> <p>MC/HJ request TTC review its network and suggest any improvements to its network.</p>		
b)	Army Basing Road Infrastructure Update	HJ stated that the roadworks were now complete in Tidwroth and the new layouts are working very well.		
c)	Toucan Crossing, Tidworth Post Office	<p>HJ raised the flooding and mud issue at this crossing. He said there was a lip that prevented the water escaping and if the lip was removed, it would help with the situation.</p> <p>AC Continues to chase</p>		
11.	<b>Date of Next Meeting: 13 September 2021</b>			

**Tidworth Community Area Transport Group**

**Highways Officer – Gareth Rogers**

**Tidworth CATG**  
 FINANCIAL SUMMARY

**BUDGET 2020-21**

	£11,085.00	CATG ALLOCATION 2021-22
	£9,068.63	2020-21 Overspend
<b>Contributions</b>		
Enford PC	£2,375.00	<i>20mph Implementation</i>
Collingbourn Kingston PC	£625.00	<i>Speed Limit Assessment</i>
Tidworth Town Council	£625.00	<i>Ped Assessment</i>
Tidworth AB Grant 20/21	£8,625.00	
<b>Total Budget</b>	<b>£32,403.63</b>	
<b>Actual</b>		
xxx	£0.00	
xxx	£0.00	
xxx	£0.00	
xxx	£0.00	
xxx	£0.00	
<b>Commitments</b>		
Enford 20mph Speed Limit Installation	£9,500.00	
A338 Collingbourne Kingston Speed Limit Assessment	£2,500.00	
A338 Pennings Road Tidworth Pedestrian Assessment	£2,500.00	
Total commitment	<b>£14,500.00</b>	
Remaining Budget	<b>£17,903.63</b>	<b>Underspend</b>



<b>Report To</b>	<b>Tidworth Area Board</b>
<b>Date of Meeting</b>	<b>Monday, 12 July 2021</b>
<b>Title of Report</b>	<b>Tidworth Area Grant Report</b>

## Purpose of the Report

- To provide detail of the grant applications made to the Tidworth Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

## Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
<b>Opening Balance For</b> 2021-22	£ 32,705	£ 16,710	£ 7,700
<b>Awarded To Date</b>	£ 60	£ 0	£ 0
<b>Current Balance</b>	£ 32,645	£ 16,710	£ 7,700
<b>Balance if all grants are agreed based on recommendations</b>	£ 32,645	£ 11,710	£ 7,700

## Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG119</a>	Youth Grant	Army Welfare Service Community Support	Tidworth Youth Project	£10000.00	£5000.00

### Project Summary:

**We would like to start a youth project in Tidworth. This youth project will be open to all young people in Tidworth and surrounding areas. Within the project we will hope to provide young people with a varied curriculum of personal and social development opportunities, the primary objectives of which are educational, and designed to assist children and young people in developing into responsible members of society. It will be a safe space young people 11-19 years to spend time and access support from qualified youth workers. Young people will participate in the development and planning of the programme.**

## 1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## 2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## 3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

## Report Author

Richard Rogers, Community Engagement Manager, [Richard.Rogers@wiltshire.gov.uk](mailto:Richard.Rogers@wiltshire.gov.uk)



<b>Report to</b>	Tidworth Area Board
<b>Date of Meeting</b>	12/07/2021
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<p><b>Applicant:</b> Chute Village Hall  <b>Project Title:</b> King George Field Lower Chute Play Area Fencing</p> <p><a href="#">View full application</a></p>	£1650.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2020/2021 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

**3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">4158</a>	Chute Village Hall	King George Field Lower Chute Play Area Fencing	£1650.00
<b>Project Description:</b> To fence the Children's Play Area where no roadside fencing exists			
<b>Input from Community Engagement Manager:</b> The application meets the criteria and can be considered for approval			
<b>Proposal</b> That the Area Board determines the application.			

No unpublished documents have been relied upon in the preparation of this report

### Report Author:

Richard Rogers  
Community Engagement Manager  
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